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**Breastfeeding Counsellors**

This agreement is for the Breastfeeding Counsellors who receive funding towards their Association of Breastfeeding Mothers Breastfeeding Counsellor Training.

**Breastfeeding Counsellor role description**

This details what we expect you to do when representing LWBS at a breastfeeding café

* Be supportive and welcoming to all families in attendance
* Wear your uniform while in BFC role
* If you are unable to attend a session please let Kaya know asap
* Appropriately signpost families for further support if you feel what they need is too complicated or beyond the remit of your training
* Please keep a record of families attending your café and provide monthly figures via email to Kaya
* If you receive money in donations please pass over to Kaya as soon as possible.
* If you take donations to provide tea and coffee etc, please keep track of your receipts for us to add to our accounts and provide them to Kaya and Hannah.
* Ensure any safeguarding concerns are raised immediately to the designated safeguarding lead or deputy safeguarding lead.
* Remember a café space is a safe and confidential space for families (unless you have concerns) please do not share any information about families to anyone outside of the café team, safeguarding leads and trustees.
* If you have any concerns around other volunteers, please flag immediately to Kaya.

This document does not signify a contract between you and Lowestoft and Waveney Breastfeeding Support.

Thank you

Kaya Thorpe

Lowestoft and Waveney Breastfeeding Support

Chief Executive Officer

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